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ODSA Bylaws Committee Report

March 26, 2024

- Committee members were Mitzi Berousek, Donovan Kelso, Barry Lofton, and Rosario Riley
- Met by zoom and recommended changes to bylaws referencing audit procedures
- Recommended changing Article 4, Section 4, Part E as follows:

The Treasurer shall be responsible for receiving and disbursing funds and maintaining appropriate fiscal records of the Association according to the policies set by the Executive Council. Such a person shall be bonded at the expense of the Association. The Treasurer shall provide an annual written financial statement to each Association member. ~~The Treasurer's report shall be examined and audited, at the expense of the Association, by an external auditor and such audit distributed to each member of the Executive Council prior to the annual executive meeting.~~

And adding "The Treasurer's report shall be examined and reviewed, at the expense of the Association, by an external Accountant every other year ending in an even number and presented to the Executive Council upon completion."

- Recommend changing Article 5, Section 2, Part E as follows:

Financial Affairs Committee. It shall be the responsibility of this committee to prepare an annual association budget and submit it ~~at the annual conference of the Association. The Treasurer's report shall be examined and audited, at the expense of the Association, by an external auditor and such audit distributed to each member of the Executive Council prior to the annual executive meeting.~~

And adding "to the Executive Council. It shall be the responsibility of this committee to abide by the standards and guidelines set forth in the ODSA Fiscal Policy Guide and recommend changes to the Executive Council as needed.

Thank you.

A handwritten signature in cursive script that reads "Jessica Nelson".

Jessica Nelson
ODSA Bylaws Chair